

U.S. Public Health Service
PHS Dietitians and Nutritionists

The Dietitian/Nutritionist Professional Advisory Committee (D/N-PAC) to the Surgeon General of the U.S. Public Health Service (PHS) is pleased to announce a call for nominations for the 2006 Senior Dietitian of the Year.

PURPOSE: The purpose of this award is to recognize a Senior Public Health Service (PHS) Dietitian/Nutritionist who has made significant impact on the nation's health.

ELIGIBILITY REQUIREMENTS: The nominee must be a Senior PHS dietitian/nutritionist (O-5 and above Commissioned Officer or GS-12 and above civil service professional, or equivalent in alternative hiring mechanisms) who has been employed by the federal government for a minimum of 1 year during their current tour. For a Commissioned Officer to be considered, the individual must be in the Dietitian category. All categories of dietitians/nutritionists must currently be a Registered Dietitian with the American Dietetic Association's Commission on Dietetic Registration to be eligible. Individuals must not have won this award previously within the past three years. The Chief Professional Officer and the Dietitian/Nutritionist PAC Chair of the U.S. PHS Dietitian Category are not eligible during her/his term of office.

SPONSOR: This award was established by the Dietitian/Nutritionist Professional Advisory Committee (D/N-PAC) and the Chief Professional Officer of the Dietitian Category. Award nominations will be prioritized by the D/N-PAC and recommendations for selection will be forwarded to the CPO for the Dietitian category for final selection.

NOMINATION INSTRUCTIONS:

All nominations for the Dietitian of the Year Award must adhere to the following instructions:

1. Nominations must contain a completed Cover sheet (Attachment 1)

Name, grade/rank, title, American Dietetic Association registration number, and work address: self-explanatory

Proposed Citation: The citation is a summary of the justification for the award, and would be suitable for the actual presentation of the award in a ceremony.

The proposed citation for the award should not exceed 25 words.

Nomination by: The name, address, and phone number of the person nominating a candidate for the award must appear on the Cover Sheet.

Name and phone number of immediate supervisor: The D/N-PAC Chair or a designated representative of the D/N-PAC may contact the nominated individual's supervisor (if not the person initiating the nomination) to obtain acknowledgment that the basic facts, as presented in the nomination, are correct. In addition, the D/N-PAC Chair or designated representative may obtain information from the candidate's supervisor on the merit of the nomination.

2. Nominations must include a justification (Attachment 2)

The justification must address the specific criteria (Attachment 2) as much as possible to provide sufficient background information from which a judgment can be made concerning outcomes achieved, difficulties overcome, effort expended, dedication, demonstrated adherence to the principle, and pursuit of excellence by the nominee. The justification should be typed on an 8 ½ x 11 inch paper, not to exceed 2 pages (single side) in length, printed in 12 pt font.

No other information is to be submitted on the individual nominated for the award, as it will not be considered. Examples of materials not requested are curriculum vitae, COERS, performance reviews and recommendations of support of any type, etc.

There shall be no restrictions upon the number of nominations that an agency or dietitian/nutritionist can submit, however, discretion and judgment should be used. Nominations may originate at any level within the PHS. Self nominations for this award will not be accepted.

The Chairperson, D/N-PAC, must receive all nominations, including cover sheets and justifications, by the indicated due date.

The award shall consist of a certificate given to the individual (or their designee) at the D/N-PAC meeting held in conjunction with the Annual Meeting of the American Dietetic Association, the COA Conference, or another appropriate professional meeting.

Senior Dietitian of the Year Nomination

Cover Sheet (Attachment 1)

CANDIDATE'S NAME:
CANDIDATES' GRADE / RANK:
POSITION TITLE:
ADA REGISTRATION NUMBER:
WORK ADDRESS:

PROPOSED CITATION: **Not to exceed 25 words**

PROPOSED JUSTIFICATION: **Please attach the justification, which should address the criteria indicated in Attachment 2. The justification should not exceed 2 pages.**

NOMINATED BY:
ADDRESS:
PHONE NUMBER:

**PRINT NAME OF
IMMEDIATE SUPERVISOR:**
TELEPHONE NUMBER:

Senior Dietitian of the Year Nomination Justification (Attachment 2)

Dietitians/Nutritionists nominated for “Senior Dietitian of the Year” should demonstrate commitment to the mission of the Public Health Service. The justification should describe the nominee’s accomplishments and contributions to the mission of the Public Health Service, their ability to progress in a career or to attain career potential, and demonstrate their leadership in the achievement(s) being cited.

Mission:

The mission of the Public Health Service (PHS) Commissioned Corps, <http://www.usphs.gov/html/mission.html>, is protecting, promoting, and advancing the health and safety of the Nation. In doing so, the Commissioned Corps provides highly-trained and mobile health professionals, who carry out programs to promote the health of the Nation, understand and prevent disease and injury, assure safe and effective drugs and medical devices, deliver health services to Federal beneficiaries, and furnish health expertise in time of war or other national or international emergencies.

The justification should address:

Accomplishments:

- The justification should describe specific accomplishments that promote the mission of the USPHS and the agencies served, to include the impact on the nation’s health. Commissioned Corps officers may also include in this section any accomplishments that promote the transformation goals of the USPHS Commissioned Corps and participation in workgroups/initiatives to improve the ability of the Corps to respond quickly and efficiently to public health challenges and emergencies.

Contributions:

- The justification should describe specific contributions made by the nominee to work groups, agencies, organizations, specific populations, or the general public. These contributions should have advanced or benefited the mission of the work group or agency; improved the health of a specific population or the general public; demonstrated collaboration; streamlined or improved systems; improved the delivery of health services; established or improved communication; and/or furnished health expertise.

Career Attainment and Potential:

- The justification should demonstrate that the RD is recognized as someone with the vision to move an organization forward by being assigned increasingly responsible projects and positions; has been promoted to increasingly responsible positions; has received recognition awards throughout her/his career for outstanding service; has led projects within a work group, organization, or agency that moved her/his career forward; and/or has demonstrated the ability to excel in a variety of work settings and organizations.

Outstanding Leadership:

- The justification should describe how the professional's accomplishments and contributions demonstrated an ability to motivate others to accomplish goals; to lead and/or organize a project and bring it to completion with the help of others; to inspire co-workers to work together to accomplish the goals of an organization or work group; and/or to demonstrate vision by developing new programs, work initiatives, and projects.

***The work can be at the state, regional, national, or international level, but must demonstrate a significant impact on the health of the nation.**

Nominations should be postmarked or emailed to CDR Kristen Moe, D/N PAC Chair by **Tuesday, October 31, 2006** at the following address.

CDR Kristen Moe, M.A., R.D., CDE
USPHS D/N-PAC Chair
Compliance Officer
FDA/CFSAN/OC/Div of Enforcement
5100 Paint Branch Parkway Room 2C-049
College Park, MD 20740
Email: kmoe1@cfsan.fda.gov
Tel: 301-436-2064
Fax: 301-436-2716